

San Joaquin Geological Society Constitution and Bylaws

(As revised JUNE 2011)

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CONSTITUTION

ARTICLE I NAME

The name of this organization is the San Joaquin Geological Society.

ARTICLE II PURPOSE

The purposes of the Society are:

1. The dissemination of geological and related information of interest to geologists.
2. To serve as a vehicle for effective action on geological and professional problems.
3. The promotion of better social and professional relations among members.
4. To promote and support the study of the earth sciences via community involvement with schools, colleges, and universities, and other organizations.

ARTICLE III MEMBERSHIP

The membership of the Society shall consist of Active Members and Associate Members as provided in the Bylaws.

ARTICLE IV CODE OF ETHICS

The SJGS Code of Ethics is guided by the principles of the National AAPG Code of Ethics. In general, each Member of the Society shall be guided by the highest standards of business ethics, personal honor, and professional conduct.

ARTICLE V GOVERNMENT

The Officers of the Society shall be a President, a President Elect, a Vice-President, a Secretary, and a Treasurer. The Officers and Delegates of the Society, and the most recent available Past President, shall constitute the Executive Committee.

The duties, responsibilities, term of office, and other relevant matters shall be as provided in the Bylaws of this Society. The Society is a nonprofit organization.

ARTICLE VI DUES

Membership in this organization shall require the payment of dues to the Pacific Section AAPG as an Active Member or Associate Member of the Pacific Section AAPG.

ARTICLE VII MEETINGS

Regular or special meetings shall be held as provided in the Bylaws.

ARTICLE VIII AMENDMENTS

The Constitution, consisting of eight (8) articles, and the Bylaws, consisting of eleven (11) articles as appended hereto, are hereby adopted and may be amended, enlarged, or reduced as provided in the Bylaws.



Bylaws

ARTICLE I MEMBERSHIP

Section 1

Active Members are those who are (a) Active Members of the Pacific Section of the American Association of Petroleum Geologists, or (b) any geologist who possesses a Bachelor, Master, or Doctorate degree in one of the earth sciences.

Section 2

Associate Members are those persons interested in geology and the promotion of the profession of geology who do not qualify as Active Members.

Section 3

Active and Associate Members shall have the right to vote and hold office in the Society.

ARTICLE II CODE OF ETHICS

The SJGS Code of Ethics shall be guided by the principles of the AAPG Code of Ethics, which is defined in the AAPG Constitution and AAPG By Laws.

Implementation of discipline due to a violation of the SJGS Code of Ethics may occur. Upon written complaint by a Member of a violation of the appropriate Code of Ethics, the Executive Committee may hold hearings and discipline the offender as deemed appropriate (up to and including expulsion from the Society) by unanimous vote of the Executive Committee.

ARTICLE III OFFICERS AND DELEGATES

Section 1, President

The President shall preside at all meetings of the Society and the Executive Committee. The President is the Chief Executive Officer, shall supervise the activities of the Society, and shall appoint such committees as are needed and required. The President shall represent the Society on appropriate occasions. The President shall represent the Society at PSAAPG Executive Committee meetings if

the President Elect cannot attend. The President shall take the lead in amicably and discreetly resolving any professional or ethical disputes which may arise between Members so as to preserve harmony and allow the Society to effectively accomplish its' purposes. The President shall present a brief report on the state of the Society at the last regular meeting at which that Officer presides.

Section 2, President Elect

The President Elect shall be the Representative of the San Joaquin Geological Society to the Pacific Section AAPG and shall attend all functions of the Pacific Section AAPG Executive Committee upon due notice. The President Elect shall keep the San Joaquin Geological Society Executive Committee informed of all pertinent Pacific Section AAPG matters as they arise.

After a term as President Elect, this Officer will serve as President for the following one year term. If the office of President becomes vacant with less than six months remaining in the term, then the President Elect shall become President for the remainder of that term and assume the office of President for the next one year term.

Section 3, Vice President

The Vice President shall be responsible, with the assistance and approval of the Executive Committee, for the arrangement of programs that foster the aims and purposes of the Society. The Vice President shall also be in charge of other meeting arrangements and will work with the Secretary to see that all notices to Members and media are properly sent. The Vice President shall be charged with the procurement of available abstracts and electronic documentation of technical papers presented, if feasible.

The Vice President shall assume the duties of President in the event the President is absent or disabled. If the office of President becomes vacant with more than six months of the term remaining, the Vice President shall become President for the remainder of the term.

Section 4, Secretary

The Secretary shall keep such minutes at meetings of the Society and Executive Committee as are necessary to prepare a brief record of the salient events of such meetings. The Secretary is the Society Historian and shall pass on to the succeeding Secretary a resume of principal Society activities during the year, including a list of papers presented, their authors, and the dates given. The Secretary shall work with the Vice President to ensure that all notices to Members

and media are distributed in a timely manner.

The Secretary shall act as a clearinghouse for all formal Society correspondence, and shall communicate with the Pacific Section AAPG Membership Secretary.

Section 5, Treasurer

The Treasurer shall be in charge of the finances of the Society. The Treasurer shall keep a correct, up-to-date financial report, and be responsible for all financial transactions involving the Society. This includes the sale of Society publications and any tax matters which may arise. The Treasurer shall supervise the sale and purchase of all materials at the direction of the Executive Committee. The Treasurer shall prepare a brief financial statement periodically at the request of the Executive Committee. The Treasurer shall submit a full disclosure of finances to the Executive Committee at the end of the fiscal year.

Section 6, Past President

The Past President shall function as the Chair of the Nominating Committee. The Nominating Committee seeks candidates for election and oversees the election process, as per Article IV, Sections 1, 3, and 4 of the Bylaws. The Past President shall assist the President as needed or requested by the President.

Section 7, Delegate

Delegates shall be Active Members of the AAPG and shall attend the National AAPG Convention business meetings and other required AAPG functions as outlined in the Constitution and Bylaws of the AAPG. The Delegates shall communicate National AAPG issues to the Society as needed.

ARTICLE IV ELECTIONS

Section 1, Nominating Committee

- a. The Nominating Committee shall consist of a Chair (the most recent available Past President) who shall appoint four (4) additional Members (preferably recent past Officers) with approval of the Executive Committee.
- b. The Committee shall select candidates from the membership for all Society offices, and Delegates to the AAPG.
- c. Nominations of two (2) or more candidates for each office shall be presented at the March meeting, at which time additional nominations may be accepted from the floor if the floor nominee or an authorized proxy is present to accept such nomination.
- d. Members of the Nominating Committee are not eligible for nomination to

the Society offices. All nominees must be available and willing to serve when nominated.

Section 2, Term of Office

- a. All Officers of the Society are elected and shall serve for one (1) year. However, no Officer shall serve more than two (2) consecutive terms in the same office.
- b. The term of office shall be from July 1 through June 30 of the following year.

Section 3, Elections

- a. Elections should be conducted by mail or electronic voting by the Nominating Committee between the March and April meetings. Notices should show a closing date for receipt of valid ballots. The Nominating Committee shall tally the vote and report the results to the President, who shall announce the results of the election. The candidates receiving the greatest number of votes for their respective offices are so elected. In the event of a tie vote, the decision between the two candidates shall be by lot, without so informing the candidates. After the newly elected Officers have been properly informed of the election results, the Secretary shall destroy the ballots with the approval of the Executive Committee.

Section 4, Vacancies

- a. In the event one elected Officer, with the exception of the President or President Elect, shall become unable or unwilling to serve, the vacant office shall become the direct responsibility of the next higher ranking Officer. The duties of the vacated office shall be shared by all remaining officers. If two or more elected Officers shall become unable or unwilling to serve, the Nominating Committee shall select the candidates necessary to fill such vacated offices subject to the approval of the Executive Committee and the candidates shall be elected by the majority of the voting Members in attendance at the meeting following such selections.

Section 5, Delegates

- a. Delegates to the AAPG are elected and serve as prescribed in the Bylaws of the AAPG.
- b. Election of Delegates for the Society to the AAPG House of Delegates will be conducted in accordance to the procedures defined in the AAPG Constitution

and Bylaws and are subject to any revisions made to those documents.

ARTICLE V EXECUTIVE COMMITTEE

The Officers and Delegates of the Society, and the most recent available Past President, shall constitute the Executive Committee (EXCOM). Attendance of greater than 50% of Executive Committee members at a meeting shall constitute a quorum. A quorum must be present at EXCOM meetings to vote on official Society business.

ARTICLE VI COMMITTEES

Section 1

The President shall appoint or dissolve all committees, except the Executive and Nominating Committees, subject to the approval of the Executive Committee. Suggested committees include membership, publication, entertainment, webmaster, bylaws, historical, field trip, continuing education, employment, geological hazards, and legislative committees. The legislative committee should include knowledgeable members who belong to allied societies such as the AIPG, AEG, SEG, SEPM, and AAPG.

Section 2

The President shall be an ex-officio, non-voting member of all appointed committees. However, the President is not required to attend committee meetings, and this Officer may appoint another Officer to attend such meetings. An Officer, preferably the President, should attend all important committee meetings.

ARTICLE VII MEETINGS

Section 1

Regular monthly meetings of the Society shall be held on the second Tuesday of each month, except July, August, and September, at such place as designated by the Executive Committee. The meeting date in any particular month may be changed, prior to the sending of notices to Members, in order to accommodate a speakers' schedule, avoid a holiday, or otherwise increase the likelihood of a

successful meeting. Special meetings of the Society may be called, with due notice to Members, by the Executive Committee. The Executive Committee shall hold monthly meetings and, if necessary, more often as called by the President or by mutual consent.

Section 2

Meetings should generally be conducted informally. However in the consideration of formal business, the President or a majority of the Members may invoke Robert's Rules of Order to facilitate a more orderly and expeditious discussion.

ARTICLE VIII AMENDMENTS AND REVISIONS

The Constitution and Bylaws of the Society may be amended or revised by the Members of the Society. Such amendments or revisions shall be presented to the Secretary (1) in the form of a petition with the signatures of at least ten percent (10%) of the Members of the Society, or (2) by recommendation of a majority of a committee appointed by the President for that purpose with approval of the Executive Committee. It shall be the duty of the Secretary to mail a notice of the proposed amendments or revisions to the Society Members on the next electoral ballot. Alternately, a special election regarding amendments and revisions may be called by the Executive Committee and be conducted within two months of initial notification to the Society by the Secretary. An affirmative vote by two-thirds (2/3) of the ballots returned within the timeline prescribed by the EXCOM, to be no longer than two months, shall be required to pass any amendment or revision.

ARTICLE IX FINANCES

Section 1

Income is received from dinner meetings and, on occasion, from social events and the sale of publications. The Society is a non-profit organization, and expenditures should approximately equal income during the fiscal year which is concurrent with the Officers' term. However, the Society shall try to maintain a cash reserve sufficient to effectively support field trips, publications, continuing education, scholarships, community involvement, and other projects compatible with the purposes of the Society.

Section 2

Papers presented to the Society which are of general and lasting interest should be published when possible and disseminated either directly by the Society or in joint publications with other groups.

ARTICLE X AFFILIATION

Section 1

The San Joaquin Geological Society will operate as one of the United States Affiliated Societies as so defined within the AAPG Bylaws. The Society will also operate as one of the affiliated societies which comprise the Pacific Section AAPG.

ARTICLE XI DISSOLUTION

In the event of the dissolution of this Society, the Society shall distribute any assets remaining after the discharge of all liabilities to an appropriate non profit, charitable, scientific or educational organization as determined by a majority of the Members at that time.

